Swanton Public Library

1 First Street

Swanton, VT 05488

MINUTES

The regular meeting of the Swanton Public Library Board of Trustees was held on Wednesday, February 13, 2019. In attendance were:

Rebecca Rupp, Chair

Sarah Tanner, Trustee

Ron Kilburn, Trustee

Caleb Rupp, Director

Rich Kelley, Member of the public

The meeting was called to order at 6:08 PM.

The Secretary’s Minutes from the January 9, 2019, regular board meeting were approved by the board. Sarah Tanner motion/Ron Kilburn second.

From the Director’s Report:

Caleb and Liza Comiskey are discussing collaborative events during school spring break (April 22-26).

SAC representatives have toured the library with goal of using library space for art displays.

A request has been made to Neal Speer for a quote on additional shelving in the Community Room. It was suggested that additional quotes be obtained, which Caleb will put in place.

Re-organization and cleaning of the King’s Daughters Room is in progress. Caleb will contact the King’s Daughters to discuss their input.

Bill Mercier has proposed donating defunct laptops from the school to the library. We hope to use these for group computer classes and workshops.

There is a need for more adult events at the library. Caleb proposes a consistent talk series. Suggestions include a discussion-oriented Salon, perhaps interfacing with the Swanton Historical Society, or a TED-talk centered discussion group.

Caleb will be reaching out to town senior centers to ascertain how best to support them. One plan is to do recorded storytelling interviews.

Ron Kilburn requested that the Director’s Report be submitted to the board 24 hours in advance.

Old business:

Due to company back-up, the elevator inspection has not yet taken place. We have been assured that this is no problem and asked to continue to display the temporary approval certificate.

It was agreed by vote of the board (motion by Sarah Tanner; second by Ron Kilburn) to offer the library bookkeeper job to Abbey Miller.

The library has not yet received an engagement letter for our upcoming audit; Becky will contact Chris Goulette at A.M. Peisch.

New business:

The board approve a magazine subscription expenditure not to exceed $1200. Motion by Sarah Tanner; second by Ron Kilburn.

Becky presented the insurance quote for covering the library contents from Kinney-Pike: an annual $1,125 for $369,900 coverage. It was agreed that we will contact Kinney-Pike about assessing how much coverage we need and – in the case of disaster – how we prove the amount of the loss.

On upcoming library programs, Caleb plans to have the summer reading program events established by the end of March. Other upcoming program suggestions include campfire storytelling in the summer at the Depot Museum, outdoor or indoor movies, collaboration with the Missisquoi Refuge, and with the Southern Vermont Natural History Museum. Further ideas will be discussed in library programming meetings.

Caleb is continuing to update and re-design the library website, while keeping it consistently functional.

Plans are in place for more effective library publicity. The children’s librarian will be responsible for communicating with the Swanton Central School’s Wednesday Weekly.

A grant meeting will be called to determine which grants to apply for and who will spearhead each project.

We are all sorry at the departure of Sarah Tanner and Ron Kilburn from the board, and thank them for all their help and support – and for the loss of our newly retired treasurer, Kathy Messier, whose hard work and dedication have been invaluable.

The next scheduled meeting is for March 13, 2019.

The meeting was adjourned at 8:00 PM.

Submitted by Rebecca Rupp